



Minutes of the **PEASMARSH ANNUAL PARISH MEETING** held on Wednesday 9th May 2018
at 7:00pm in Peasmarsh Memorial Hall

Present: Parish Council Chairman D Pankhurst and Councillors: M Coleman, T Hogan, R Hollman, P Lamont, H Pankhurst, C Pollington, G Sanderson. A Head (Parish Clerk) and no members of the public.
Apologies: Parish Councillor D Watts, A Davies (County Councillor), I Jenkins (District Councillor), M Mooney (District Councillor).

1. **Apologies for absence** – as above.
2. **Disclosure of interests under the Council's Code of Conduct** – DP/MC and HP for the Memorial Hall
3. **Memorial Hall flat roof legal advice** – HP proposed and RH/PL seconded that the solicitor should be instructed to write a letter to the building company asking them to pay for the cost of fixing the roof with the preferred company of the Parish Council. RH has obtained a quote for £24,500. The cost will be shared between the Memorial Hall Committee and the Parish Council.
4. **Minutes – to agree the minutes of the Annual Parish Assembly on 2nd May 2017** – RH confirmed this action should take place within the Annual Parish Assembly at 7.30pm on Wednesday 9th May 2018.
5. **Appointment of Officers**
 - 3.1 **Appointment of Chairman** – DP put himself forward and was seconded by RH/PL
 - 3.2 **Appointment of Vice-Chairman** – RH was put forward and all unanimously agreed.
6. **Appointments to committees or other bodies**
 - 4.1 **Member(s) with responsibility for planning applications** – MC/TH/HP
 - 4.2 **Member(s) with responsibility for maintenance issues** – MC/TH
 - 4.3 **Member(s) with responsibility for liaison with the local surgeries** – Voted to remove this. Unanimously agreed.
 - 4.4 **Member(s) with responsibility for Police Liaison** – PL/CP
 - 4.5 **Member(s) with responsibility for allotments** – MC/TH
 - 4.6 **Member(s) appointed to the Recreation Ground committee** – RH/PL
 - 4.7 **Member(s) appointed to the Memorial Hall management committee** – HP/DP/MC
 - 4.8 **Member(s) appointed to the housing working group** – CP/HP
 - 4.9 **Member representative(s) for East Sussex ALC-AGM** - PL
 - 4.10 **Member representative(s) for Rother Association of Local Councils** – DP/HP
5. **Appointment of internal auditor** – Unanimously agreed.
6. **Review of Standing Orders and Financial Regulations** – Standing Orders deferred until next meeting when GDPR legislation is law. Financial regulations agreed at April 18 meeting.
7. **Review of Asset Register** – agreed at April meeting.
8. **Review of insurance arrangements** – Agreed at May meeting.
9. **Confirm schedule of council meetings for the year June 2018 – May 2019.** All agreed but the October 8th meeting was changed to October 2nd and the April 9th meeting was changed to April 2nd.

Meeting closed at 7.15pm

Signed:

Date: 5.6.18